

24 MAY 1979

MEMORANDUM FOR: Chief, Administrative Staff,  
Office of Security

ATTENTION: Chief, Logistics Branch

FROM:

STATINTL

Chief, Physical Security Division,  
Office of Security

SUBJECT: Industrial Security Branch Move

1. It is requested that arrangements be made to move furniture, remove a door, remove telephones and add telephone bells within the Office of Security's Industrial Security Branch [REDACTED] according to STATINTL the plans and descriptions attached to this memorandum.

2. In order to accommodate the arrival of additional personnel within the Physical Security Division, the move will have to be completed by 8 June 1979. Please address any questions to the undersigned on extension [REDACTED] STATINTL

STATINTL

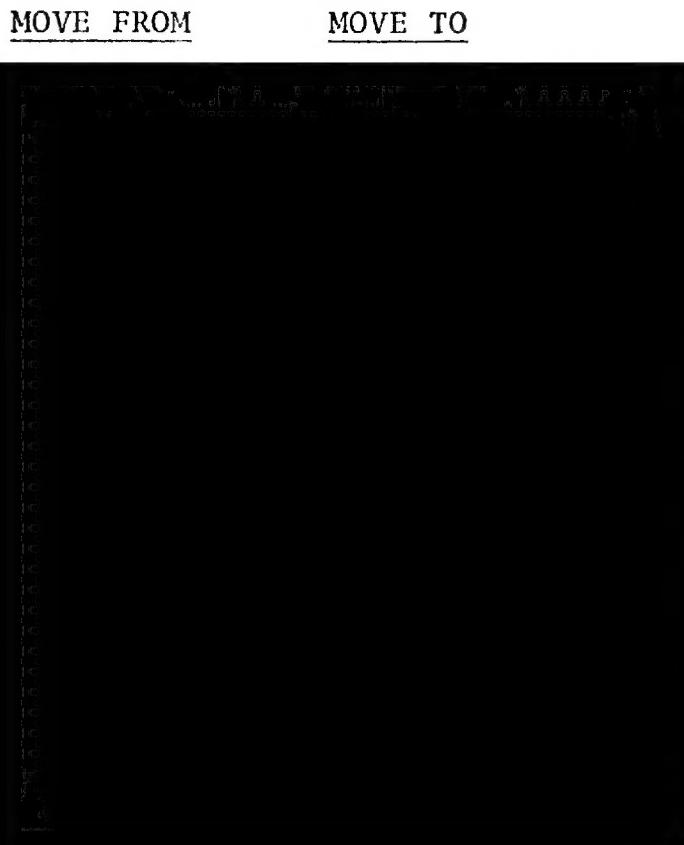
Atts

Distribution:

Original - Adse  
1 - C/PSD  
① - ISB Subject  
① - ISB Chrono

25X1A

MOVE FROM



MOVE TO

ITEM

1 four-drawer safe

1 coat rack

2 desks

2 two-drawer safes

1 typewriter

1 typewriter table

3 chairs

1 small credenza

1 desk

1 large credenza

1 small credenza

1 two-drawer safe

1 coat rack

4 chairs

1 wastebasket

1 blackboard

1 "L" desk

1 executive secretarial chair

1 secretarial chair

1 two-drawer safe

2 electric typewriters

1 desk lamp

2 wastebaskets

1 chair roller (plastic)

1 chair roller (fiberboard)

2 file organizers

Property Turn In

25X1A

[REDACTED]

1 large credenza  
2 desks  
2 chairs

25X1A

[REDACTED]  
1 four-drawer safe

Structural Changes

25X1A



Remove closet door on south wall

Telephones to be removed

STATINTL

25X1A

STATINTL

(from same side of room as [REDACTED])

25X1A

Telephone bells to be added

25X1A

2 black phones, so they will ring on incoming calls

25X1A

Requisition for Material

STATINTL

Unitized wood desk for secretary to C/Industrial Security  
Branch, [REDACTED]  
(Right pedestal desk with left pedestal L-Unit)

Small size cart with dual baskets

25X1A

Approved For Release 2002/01/08 : CIA-RDP94B01041R000300070009-1

**Next 2 Page(s) In Document Exempt**

Approved For Release 2002/01/08 : CIA-RDP94B01041R000300070009-1

## ROUTING AND RECORD SHEET

SUBJECT: (Optional) Approved For Release 2002/01/08 : CIA-RDP94B01041R00030800700091

STATINTL

ISB Move

Form No. 160 Use Previous Editions  
1 Dec 55

STATINTL

FROM:

C/ISB

EXTENSION

NO.

160

DATE

24 May 79

STATINTL

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

RECEIVED FORWARDER

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DC/PhySD

24 MAY 1979

24 MAY 1979

2.

3.

4.

C/AS/OS

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

SPEED LETTER		REPLY REQUESTED		DATE 23 May 1979
		X	YES	NO
				LETTER NO. 10099
TO :	Chief, Composing Branch, P&PD	FROM:	STATINTL	
ATTN:		C/ISB/OS		
	202	202		

STATINTL It is requested that the magnetic tape for job number  
267-25-79 be transmitted to the Industrial Security Branch,  
202 [REDACTED] where it will be permanently retained.

STATINTL If you have any questions, please call the undersigned,  
[REDACTED]

STATINTL

REPLY